

Privacy Act Notice

For visitors to the Federal Bureau of Investigation (FBI)

The FBI is authorized to collect the information pursuant to one or more of the following provisions: Title 28, United States Code, section 533; Title 40, United States Code, section 1315(c); Title 28, Code of Federal Regulations, section 102-74, Subpart C, and sections 102-81.5, 102-81.10, and 102-81.15. The information is collected in order to help the FBI determine whether to provide you with access to an FBI facility and to maintain the security of FBI personnel, facilities, and information systems. You do not have to provide the requested information; however, failure to provide the requested information may result in you being denied access to an FBI facility. The information collected on this form is protected by the Privacy Act of 1974, as amended, Title 5, United States Code, section 552a, and is maintained in one or more of the following systems of records: the FBI's Security Access Control System, DOJ/FBI-013, notice of which was published in the Federal Register at 70 Fed. Reg. 7516 (Feb. 14, 2005), and the FBI Data Warehouse System, DOJ/FBI-022, notice of which was published in the Federal Register at 77 Fed. Reg. 40631 (July 12, 2012). The information collected may be disclosed in accordance with routine uses contained in those notices or otherwise permitted by law.

PROHIBITED ITEMS

on person or in vehicle

to include, but not limited to the following –

Electronic Devices

- Cellular phones are permitted.
 - Wi-Fi must be disabled.
 - Bluetooth must be disabled.
- Capturing photos is prohibited.
 - Do not open or use your phone camera function while on the campus.
 - Use of Facetime or any Video chat application is prohibited.
- Thumb Drives
- CDs/DVDs
- Audio/Video Capturing Devices

Weapons/Explosives

- If you have a Concealed Weapons Permit, you are NOT permitted to bring a weapon on the campus OR permitted to have weapon in your vehicle.
- Firearms of any type (unless in official capacity)
- Taser/Stun Guns
- Batons
- Mace/Pepper Spray
- Pocket Knives with blades greater than 2.5 inches in length
- Fixed-blade Knives – any length
- Brass Knuckles or similar devices
- Fireworks

Controlled Substances

- Illegal Drugs
- Legal Narcotic Medications (without a prescription)

Should you have any questions, please contact your Point of Contact.

FBI CJIS Industry Day

Visit Request Form



The purpose of this form is to gather information needed to process your visit to the CJIS facility. All information is required to process your visit.

FBI personnel requesting information from individuals in order to complete this form should provide those individuals with a copy of the Privacy Act Notice attached to this form.

Event name: FBI CJIS Industry Day

Date of Visit: April 11th, 2024

POC Name: Melissa Phillips

POC email: mjphillips@fbi.gov

1. Please provide the following information for your visit:

Name (Last, First Middle): _____

SSN (xxx-xx-xxxx): _____

DOB (xx/xx/xxxx): _____

POB (City, State): _____

U.S. Citizen: Yes No

If Yes: By Birth or Naturalization? _____

POB Country? _____

Alien Registration Number? _____

If born abroad please provide a copy of Naturalization Certificate, U.S. Passport, or Certificate of Birth Abroad.

2. Please provide Driver's License Information:

Issuing State: _____

License Number: _____